



Member Meeting Minutes
May 18, 2016

Opening:

The Member Meeting of Quail Hollow-East Homeowners Association Board of Directors was called to order at 7:34 P.M. on May 18, 2016 in Tigard, OR. by Clint Christopher.

Board Members Present: Clint Christopher
Wayne Kephart
Rosemary Kriegel
Will Eichorn
Leilani Arellano

Member in attendance Zachary Ruby

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

Reading of the minutes of the previous meeting was waived.

C. Treasurer's Report

The treasurer's report was approved as read by Rosemary Kriegel.

D. Open Issues

1. None

E. New Issues

1. HOA Sponsored Events
 - a. Garage Sale

Last year the garage sale was held in August. A member requested it be held either the weekend of August 5 & 6 or August 19 & 20. The cost of balloons was \$10 and the advertising was \$45 in 2015. Motion by Rosemary was made and seconded to set the annual garage sale on the weekend of August 19 & 20 with a budget of \$60.00. The vote was taken and passed. Rosemary volunteered to put out the signs.

- b. Block Party

The annual Block Party last year was held the Saturday after Labor Day. The 2016 estimated budget included \$1500 for this event. Motion by Wayne was made and seconded to set the date of the Block Party as September 10, 2016 with a budget of \$1500. The vote was taken and passed. Rosemary was assigned to coordinate set up in the park.

2. Common Area Trash Problems

A member brought the issue to the attention of the Board that trash in bioswale area of the cul-de-sac was a problem. The issue was discussed with the only solution determined to be reminders placed in the monthly newsletter. The Accounts Manager was requested to contact Pride Disposal because frequently when the garbage can is picked up and dumped in the truck, trash goes flying out onto the street which winds up on members' property and in the cul-de-sac.

3. Advance Payment Receipt Letters

Since 2003 members who have paid the advance payment have been sent an acknowledgment letter which states the payment has been received and they will not be receiving monthly billings. Most of the members who have paid the advance payments have received more than one of these letters so they are well informed of the actions the Association will be taking therefore discontinuing the letters will save the Association postage. Motion by Leilani was made and seconded to discontinue sending the advance pay receipt letters. The vote was taken and passed.

4. Landscape Projects

When the 2016 estimated budget was adopted it included adding 2 units of chips in the playground in 2016 to further increase the cushion needed there. In addition there is a need to surround the base of the trees with mulch to protect the roots. Motion by Wayne was made and seconded to authorize the addition of chips in the playground and mulch around the trees. The vote was taken and passed.

F. Adjournment:

Meeting was adjourned at 8:06 P.M. in Tigard, OR. by Clint Christopher. The next meeting scheduled for September 21, 2016.

Executive board meeting to follow was announced.

Minutes submitted by: Will Eichorn, Secretary