

Quail Hollow - East Homeowners Association

15685 SW 116th Avenue #311
King City, OR 97224

Meeting Minutes
September 20, 2012

Opening:

The Member Meeting of Quail Hollow-East Homeowners Association was called to order at 7:40 P.M. on September 20, 2012 in Tigard, OR. by Mike Gadbery.

Board Members Present: Mike Gadbery
Wayne Kephart
Matt Frazer
Stephanie Mitchell

Leilani Arellano was absent out of town

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

Reading of the minutes of the previous meeting was waived.

C. Treasurer's Report

The treasurer's report was approved as read by Stephanie Mitchell.

D. Open Issues

1. Review 2012 Events

a. Annual Garage Sale

Participation seemed good as approximately a dozen members held sales. The weather was good. The cost of the advertising was \$45 and Mike Gadbery provided the balloons.

b. Annual Block Party

The budget for the Block Party was \$1,500.00. The final cost was \$1,819.91 before donations which left an Association cost in the amount of \$1,379.91. This included the cost of removal of the bee hive. Attached is a complete breakdown of the costs. Donation from Pizza Caboose and significant discount from Beaverton KFC helped keep the cost under budget. Block Party moved to first weekend after Labor Day appeared to gain reasonable participation, however without the flyers passed around the neighborhood the participation was not as high as in past years. The bees did not help the situation as the delay plus the lack of a grill master caused the hot dogs not to be cooked and put out for people to eat so a lot were left over that should not have been. The cotton candy machine was not delivered as expected because of a problem Events Unlimited experienced but a pop corn machine replaced it. The snow cones and pop corn were a big hit. All the chicken and pizzas were consumed. Suggestions and comments were obtained from some of the attendees - the overall response was quite positive.

E. New Issues

1. Problems in the park

Several members attended the meeting in order to express their concerns regarding the problems in the park. Suggestions were made to increase the lighting, put a sign in the park to close it from dusk to dawn. Enforcement of closing the park is not possible. Discussion of the problems appeared to center on vandalism and pranks by unsupervised young persons.

Motion by Mike was made and seconded to assign Matt to research additional lighting for the park. The vote was taken and passed unanimously. In addition, Mike requested the cost of a sign to give the curfew hours be researched.

2. Appoint Nominations Chairperson

Appointment of the nominations committee chairperson is required by the Association Bylaws. The nominations chairperson and another member appointed by the Association president will count the votes and certify the 2013 election. Motion by Mike was made and seconded to appoint Steve Trestik as the nominations chairperson.

3. Postage

Currently there are not enough stamps for the October bill mailing. Costco sells the forever stamp at a \$0.25 discount per 100, therefore the cost for 100 is \$44.75. In 2009 we purchased 1000 of the forever stamps at \$0.41 each which have lasted until now. In Jan 2013 the price for postage increases again to \$0.47. Motion by Mike was made and seconded to purchase 500 stamps. The vote was taken and passed unanimously.

F. Adjournment:

Meeting was adjourned at 9:30 P.M. in Tigard, OR. by Mike Gadbery. Next meeting is scheduled for November 15, 2012.

Minutes submitted by: Matt Frazer, Secretary

Total Block Party Expenses	
Purpose	Cost
Events Unlimited Deposit	\$373.75
Events Unlimited - Block Party Balance	\$183.75
Events Unlimited - Snow Cone	\$85.00
Pizza Caboose - 12 Pizzas	\$199.88
Pizza Caboose Delivery Tip	\$20.00
(2) Pizzas Donated by Pizza Caboose	\$35.98
Free Items (½ case Dr Pepper, Liter Pepsi Next)	\$4.84
KFC Chicken -	\$125.00
Cash & Carry - Machine Supplies & Beans	\$31.04
Cash for Bingo	\$300.00
Costco - Food, Water & etc	\$160.76
Walgreens - Pop	\$13.32
Albertsons - Food, Ice, Pop & Misc	\$104.03
Bimart - Sun Screen & Misc	\$17.56
Juice, Lil Smokies, Pastries, Pans etc	\$25.00
Bee Removal	\$140.00
Sub Total	\$1,819.91
Value of Free Items & Donated Pizzas	(\$40.82)
Cost Sub Total	\$1,779.09
“Flowers” (Donation)	(\$440.00)
Previously Reimbursed	(\$373.75)
Total Due	\$1,006.16
Total HOA Paid for Block Party	\$1,379.91

Summarized by Category below:

Food (does not include bottle deposits)	\$649.75
Miscellaneous (includes pizza tip, pop deposits, sun screen & bee removal)	\$227.66
Cash Bingo Prizes	\$300.00
Tables & Chairs	\$207.50
Bouncer & Carnival Machines	\$435.00
Total	\$1,819.91