



Meeting Minutes  
February 5, 2008

**Opening:**

The Special Board meeting of Quail Hollow-East Homeowners Association was called to order at 7:43 P.M. on February 5, 2008 in Tigard, OR. by Judy Boyle.

**Present:** Judy Boyle  
Leilani Arellano  
Gerald Pitts  
Wayne Kephart

William Eichorn was absent

**A. Approval of Agenda**

The agenda was unanimously approved as distributed.

**B. Approval of Minutes**

Reading of the minutes of the previous meeting was waived.

**C. Treasurer's Report**

The treasurer's report was read by Wayne Kephart and approved as read.

**D. Open Issues**

There were no open issues.

**E. New Issues**

1. 2008 Events - Garage Sale

The Garage Sale last year had several participants and the cost was slightly more than \$100.00. A suggestion to make maps of the subdivision available with the homes where sales are being held highlighted was made and therefore blank maps will be printed and supplied to members who want to hand them out to potential garage sale buyers on the days of the sale. Signs with balloons will be used to alert potential buyers to the subdivision sale. Motion by Gerald was made and seconded to hold the Garage Sale on June 20 thru 22, 2008 and authorize \$150.00 budget for the advertising and assign the assistant to arrange for the newspaper advertising and maps. The vote was taken and passed unanimously.

2. 2008 Events - 4<sup>th</sup> of July Bike Parade

The 4<sup>th</sup> of July Bike Parade last year was successful with cost of slightly less than \$190.00. Leilani Arellano coordinated the event last year and volunteered to do so again this year. Motion by Gerald was made and seconded to hold the 4<sup>th</sup> of July Bike Parade with a budget of \$150.00. The vote was taken and passed unanimously.

3. 2008 Events - Block Party

The Block Party last year cost approximately \$2,350.00. There were problems with one of the vendors last year and the Laser Tag was a total bust. Clowns Unlimited has expanded on the products they supply and has always in the past been very dependable. Some consideration was made of having pony rides, however, the weight limit made this too restrictive for the children in the neighborhood so it was determined inappropriate. A suggestion was made to invest in croquet and badminton sets that could be borrowed by the membership as long as a supervising adult is present and a \$10 security deposit is made. Motion by Gerald was made and seconded to hold the annual block party on Sunday, August 17, 2008 using Clowns Unlimited as the vendor and authorize a budget of \$2,500.00 which includes the purchase of the croquet and badminton sets - membership may use either the croquet or badminton set if a supervising adult is present and a \$10 security deposit is made. The vote was taken and passed unanimously. The assistant will negotiate the particulars with Clowns Unlimited.

4. Neighborhood Watch Coordinator

For the last two years Judy Boyle has volunteered to accept the responsibility of the Neighborhood Watch Coordinator and has volunteered to do so again this year. Motion by Gerald was made and seconded to assign Judy as the Neighborhood Watch Coordinator for 2008. The vote was taken and passed unanimously.

5. Upgrade Accounting Software

The current version of the software requires updating information regarding the membership in more than one location in order to provide the membership with billing and newsletter information. Upgrading to Quickbooks Pro 2008 at a cost of \$149.99 will eliminate the duplicate information updating. Motion by Wayne was made and seconded to upgrade the accounting software to Quickbooks Pro 2008 at a cost of \$149.99. The vote was taken and passed unanimously.

**F. Adjournment:**

Meeting was adjourned at 8:43 P.M. in Tigard, OR. by Judy Boyle. The next meeting was set for May 13, 2008.

Minutes submitted by: Leilani Arellano, Secretary