



Meeting Minutes
February 17, 2004

Opening:

The Special Board meeting of Quail Hollow-East Homeowners Association was called to order at 7:08 P.M. on February 17, 2004 in Tigard, OR. by Dick Pacholl.

Present: Dick Pacholl
Jess Kriegel
Steve Bintliff
Gerald Pitts
Brent Mills

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the last meeting were approved as read.

C. Approval of Treasurer's Report

The treasurer's report was approved as read.

D. Open Issues

There were no open issues.

E. New Issues

1. Presentation was made by Bill Moore offering security package to members. Support of business services from members or members' relatives will be given in the newsletter. The newsletter will be prepared and approved by Steve Bintliff then approved by Bill Moore to be sure of accuracy.
2. Motion by Dick was made and seconded to reappoint Diann Pacholl as Assistant Secretary/Treasurer. The vote was taken and passed unanimously.
3. The contract with Tryon Creek Landscaping Inc is due for renewal. Last years contract cost was \$636.00 per month which included flowers twice a year, turn on and shut down of water plus testing and garbage pickup in the park. The new contract cost is \$650.00 per month for the same services. Motion by Dick was made and seconded to renew the contract with Tryon Creek. Discussion - the cost increase is reasonable. The vote was taken and passed unanimously.
4. The warranty for the Sony Notebook will expire in March, 2004. Sony has offered an extended warranty costing \$164.95 for one year, \$249.95 for two years (prorates to \$125/year), or \$329.95 for three years (prorates to \$110/year). Motion by Dick was made and seconded to purchase the extended warranty for three years at a cost of \$329.95. Discussion - Sony offers the extension - replacement reserves is set for five years - this will prevent unexpected repair costs. The vote was taken and passed unanimously.
5. The playground equipment still needs the beam replaced and painted. Motion by Dick was made and seconded to authorize up to an additional \$400.00 for either Handyman Today or Handyman Connection

to replace playground beam and paint playground equipment (Painting previously was authorized to \$500.00). Discussion - It is difficult to get playground equipment maintained. Dick will follow up on previous recommendations for maintenance needs. The vote was taken and passed unanimously.

6. Website domain registration renewal due in April. Registration is currently with Net Solutions. Motion by Jess was made and seconded to accept five year domain registration at \$19.99 per year. The vote was taken and passed unanimously.
7. Website hosting renewal due in April. Motion by Jess was made and seconded to have Steve purchase two year contract as long as cost is no more than 50% over current cost of \$7.95/month. The vote was taken and passed unanimously.
8. Babysitting/Lawn mowing/Yardwork directory - a directory of contacts will be placed on the website titled Internal Services - Those providing services will make contact with Steve Bintliff and an alias email address will be placed on the Internal Services page. Those interested in obtaining the service will contact the provider through the email. The Association will not recommend any provider and will place a disclaimer on the Internal Services page to insure the contact between the provider and the customer is not solicited by the Association.
9. Diann Pacholl will make contact with window washer to obtain a discount and Steve Bintliff will make contact with barkdust provider again to obtain a discount. The target date will be in April or May. The newsletter will advise the members of the activities.

Adjournment:

Meeting was adjourned at 8:47 PM by Dick Pacholl. The next meeting of the Board is scheduled for 7:00 P.M. Tuesday, May 18, 2004.

Minutes submitted by: Jess Kriegel, Secretary