



15685 SW 116th Ave #311
King City, OR 97224

Meeting Minutes
November 18, 2003

Opening:

The Meeting of Quail Hollow-East Homeowners Association Members was called to order at 7:13 P.M. on November 18, 2003 in Tigard, OR. by Dick Pacholl.

Board Members Present: Dick Pacholl
Steve Bintliff
Jess Kriegel
Nadia Summers
Tracy Miller was absent due to illness

A. Approval of Agenda

The agenda was unanimously approved as distributed.

B. Approval of Minutes

The minutes of the previous meeting were unanimously approved as summarized.

C. Treasurer's Report

The treasurer's report was approved as read.

D. Open Issues

1. Credit Card Processing and Emailing Statements Survey
Only about a half dozen responses were received with an even split between those in favor and those opposed to credit card usage. The cost of credit card usage is very high. Motion was made by Jess Kriegel and seconded to drop consideration of credit card processing. The vote was taken and passed unanimously.

Emailing statements rather than mailing the statements would save approximately \$1 each statement each month. The QuickBooks software allows the statement to be encrypted and sent very easily. Motion was made by Steve Bintliff and seconded to email statements to those who want it. The vote was taken and passed unanimously.
2. Landscape and Maintenance Projects Report
A contract was given to Tryon Creek Landscaping to improve the landscaping on Tracts A & C and replace the dead trees in tract C. Followup will be made by Dick Pacholl to inquire of plan.
3. Budget for 2004
The proposed budget was sent to all members in the November meeting notice. Attendees were asked if there were any additions or deletions needed. None were

suggested. Motion was made by Dick Pacholl and seconded to consider the budget as presented to be forwarded to next years Board. The vote was taken and passed unanimously.

E. New Issues

1. Election of Officers Nominations Committee Report
Dennis Mitchell indicated he had four (4) nominees for office. An effort to seek a fifth nominee will be made. A paragraph will be placed in the next newsletter urging participation and specifying that the jobs will be easy next year requiring very little time to be spent since the work this year has gotten the ground work accomplished. Motion was made by Dick Pacholl and seconded that the cut off date for name to appear on the ballot will be December 15, 2003, the ballots need to be returned to the nominations committee chairman or can be brought to the meeting January 13, 2004 and ballots will be sent out with the notice to the annual meeting set in January. The vote was taken and passed unanimously.
2. Discounts from local businesses - fitness and swim centers
Teri Eldien was appointed to look into specifics. Free advertising incentive to be given to the businesses in exchange for reduction to our members.
3. Property Appearance (i.e. garbage cans permanently placed in front of houses)
The CC&R's specify that the garbage receptacles be out of sight. Motion was made by Steve Bintliff and seconded to place reminder in newsletter regarding the garbage receptacles. The vote was taken and passed unanimously.

F. Adjournment:

Meeting was adjourned at 8:12 P.M. in Tigard, OR. by Dick Pacholl. The next meeting was set for January 13, 2004.

Minutes submitted by: Jess Kriegel, Secretary